



THE HARRISON GROUP, INC.

HOW TO LOGIN TO YOUR MOBILE APP

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The THG Mobile App gives you secure access to your account—view balances, submit claims, track reimbursements, and more. If this is your first time logging in, we're here to make it easy. Follow the steps below to get started.

MOBILE APP LOGIN INSTRUCTIONS

Step 1: Create Your Login Credentials

You'll be asked to register as a new user the first time you log in.

Enter your User ID and Password

- Your USER ID is the first letter of your first name, followed by your last name, followed by the last four digits of your Social Security Number.
- Your PASSWORD is the last four digits of your Social Security Number.
- You will create a new Password. Passwords must have at least 6 characters including:
 - 1 uppercase
 - 1 lowercase
 - 1 number

Create a Digital Passcode

- You will be asked to create a 4-digit passcode, then re-enter the same 4-digit passcode.

Step 2: Explore your THG Mobile App

Log in anytime using your username and newly created password. From the dashboard, you can:

- View account balance and recent transactions
- Submit claims and upload receipts
- Use your phone's camera to scan bar codes to see if items are eligible for reimbursement
- Track reimbursements and debit card activity
- Add your benefits card to your Mobile Wallet
- Sign up for direct deposit for faster reimbursement



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